



Changing Lives by Design™

60 South Market, Suite 150, San Jose, California 95113



FACILITIES MASTER PLAN
CUPERTINO UNION SCHOOL DISTRICT
LPA PROJECT NO. 19141.10

DATE: November 19, 2019
TIME: 6:00-8:00PM
PLACE: Teacher Resource Center

FACILITIES MASTER PLAN COMMITTEE #02
Meeting Minutes

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).
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PRESENT

Jeff Bowman, COO
Britt Brittain, HVAC Technician
Miu Cheung, Parent
David Fung, Community Member
Malini Gadepally
Piu Ghosh
Monali Gadepally, Teacher
Daric Jackson, Principal on Special Assignment
Deric Jackson, Teacher on Special Assignment
Kerstin Johnson, Principal, Collins ES
Leslie Mains, Information and Community Engagement
Mark Loundy, School Site Instructional Tech Specialist
Audrey Prouse, Principal, Blue Hills ES
Rena Takahashi, Parent, McAuliffe School
Mike Veloria, Property Analyst
Brook Wallace, Parent
Annie Yang, Parent
Jingna Zhang, Parent
Jim Kisel, LPA
Walter Estay, LPA
Andrea Pippin, LPA

DISTRIBUTION

FMPC Members
FMP Website

Attachment: 19 1119 FMPC Mtg 02 Presentation.pdf

DISCUSSION SUMMARY

ITEM NO.

2.01 Introductions:

- LPA begins the meeting by re-introducing themselves to the group:
 - Walter Estay, Managing Director of Education in the San Jose studio.
 - Andrea Pippin, Educational Facilities Planner in the San Jose studio.
 - Jim Kisel, Principal of Education for LPA, out of Irvine.



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2.02 FMP Process To-Date:

- Walter reviews the FMP schedule:
 - Completed items:
 - LPA and EMG site visits
 - Focus Group and Workshop for the Educational Specifications
 - Teacher & Staff Survey
 - In Progress:
 - Documentation of Facilities Needs Assessments and Educational Specifications.
 - Translations are being prepared for the Parent & Community Survey
 - Upcoming:
 - Student Survey will be distributed the week following Thanksgiving.
 - Existing School Site Diagrams will be posted at all school sites with the goal of user input.

2.03 Teacher & Staff Survey Findings:

- Andrea reviews the findings from the online survey to teachers and staff.
- Over 600 responses were gathered, which is an exceptional response rate compared to most surveys administered by the district, according to Jeff Bowman.
- Most questions in the survey asked the participant to rate various space types based on their functionality, on a scale of 1 to 5:
 - 1 star: terrible, needs to be replaced with new construction
 - 2 stars: needs to be expanded / reconfigured
 - 3 stars: functions well, but needs an update of finishes
 - 4 stars: functions well, but needs new furniture / technology
 - 5 stars: excellent
- Results are shown district-wide, by elementary schools only, and by middle schools only. Middle school results were expanded for this presentation, to help inform the activity planned later in the evening. Individual school site results will be available in the Facilities Needs Assessments on the website.
- See the presentation for results.

2.04 Education Program Vision:

- Walter reviews the purpose of Educational Specifications and the process in which they are developed.
 - LPA met with the director of educational services in a focus group meeting to understand the educational program offerings related to the strategic vision of the district.
 - LPA engaged the educational services leaders in a workshop to further define the space types and their needs.
- Some themes that resulted include:
 - Decentralized maker spaces. Each classroom or classroom cluster/pod has direct access to maker materials. Heavy equipment would be kept in the main maker/steam room.
 - Collaboration spaces and opportunities for teachers and students. This translates as connections between classrooms, which could be as small as a doorway or as large as a foldable partition wall. Collaboration areas could also be shared conference rooms between classroom clusters.
 - Centralized student services such as speech, psychology, autism, and other counselors into a 'Learning Center' suite.



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- A focus on the Whole Child which translates, in part, to a Wellness Center providing students with access to a focus room in a welcoming, supportive environment.
- Support for the performing arts programs, translating to ample storage for musical instruments and a space that is appropriately designed for performances.
- Giving thought to the outdoor environments as places where students engage in learning either through structured class-time outdoors or through free-form play. Access to maker-type materials like Play Pods; also, areas of respite.

2.05 Middle School Sites Opportunities Charrette:

- Andrea presents the activity, designed to gather ideas for the master plans of the middle schools. The elementary schools were not included as they are more straight-forward, though ideas and themes from the Ed Specs (described above) will be carried through all sites for equity/parity purposes.
- Materials provided include:
 - An existing site plan at 30"x42" (poster sized) with the buildings that received Measure H funding shown as colored boxes with their uses labeled.
 - An existing site plan at 11"x17" with all buildings shown, for reference.
 - "Paper doll" cutouts of existing buildings and the spaces identified in the Ed Specs at the same scale as the poster-sized site plan.
 - Teacher & Staff Survey data with open-ended responses.
 - A brief snapshot of the site's needs assessment with representative photos.
 - Pens, post-it notes, glue sticks, and scissors
- The task is to use the materials provided to design the site's master plan diagram, focusing on adjacencies, and big-picture thoughts.
- The groups were given approximately 60 minutes to work together. Then, a representative from each group presented back to the room:
 - **McAuliffe School:**
 - Currently hold many curricular activities outside.
 - Biggest change is a new hub for the 6/7/8 grades with classrooms and breakout space.
 - The 3rd grade classes are grouped to one side of the theater.
 - Centrally locate Special Education with Student Services next to the theater.
 - Provide outdoor learning center where the after-school program sits.
 - Protect the outdoor spaces.
 - Solar panels at the parking lot.
 - **Cupertino Middle School:** this station did not have any participants
 - **Hyde Middle School:**
 - Rather than linear classroom wings, the group organized the classroom in a square outlining the Electives/Arts programs. One side of the wing is 6th grade, one 7th, a third size for 8th, and Admin on the front edge. This idea is of a 2-story building.
 - Main office moves to the location of the existing MPR, with a segment of Admin locating within the Electives area of the new, large building for a better connection with students.
 - The existing Admin becomes the Library with the Wellness Center and Special Education classrooms behind.
 - Student Union and Kitchen adjacent to the quad with new shade in the quad.
 - Event Center takes the place of the existing Gym.
 - **Kennedy Middle School:**



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- The front buildings of the school received Measure H renovations, so the group focused on the rear of campus.
- Replace the Gym with a new Event Center
- Locate the Kitchen near the parking along Hyannisport Dr for delivery access, and adjacent to a new Student Union in the center of campus.
- New Science wing with Maker space.
- New Arts wing towards the rear.
- Courtyard at the existing pavilion, surrounded by the new proposed structures (Event Center, Student Union, Science/Maker wing, and Arts wing.
- At the existing Library, add a Teacher Collaboration Space and a multi-purpose room with spaces of varied sizes.
- Behind the existing science wing, improve the environmental science space.
- Keep the Wood Shop and add a Metal Shop adjacent to it.
- **Lawson Middle School:**
 - Add an outdoor eating area with adjacent Student Union
 - Add a second floor to the existing Library, moving the Library to the second floor with an Innovation area bridging the Library with the adjacent 2-story buildings. Include Special Education in this second story.
- **Miller Middle School:**
 - Add (2) 2-lane drop-off areas, one off DiNapoli Dr and one at Rainbow Dr.
 - Add staff parking lot at DiNapoli Dr with dedicated access points separate from the drop-off circulation.
 - Expanded Administration office and add Wellness/Learning Center to the existing building.
 - Add a second story to the existing library for Student Union:
 - Library and Café/Kitchen at first floor
 - Student Union and flex/study space at second floor
 - Outdoor garden along DiNapoli Dr.
 - Shade structure and landscape improvements.
 - Event Center close to DiNapoli Dr. for access with Band/Orchestra/Choir spaces attached.
 - Existing Gym becomes classrooms and collaboration spaces
 - Art, Wood Shop, and Digital Photo wing gets the addition of an Innovation Lab.
 - Existing locker room building becomes a Science wing adjacent to an outdoor innovation lab.
 - New PE building with Gym, Weight Room, Fitness Room, and Locker Rooms.
 - To make up for the lost hardcourt space from this redesign, expand new hardcourts onto a portion of the playfields.
- Images of these plans are provided on the following pages.

2.06 Next Steps:

- In lieu of an FMPC-only meeting in January, committee members are asked to attend one of the (5) Town Hall meetings that will occur in mid January. The Town Hall schedule will be released by mid-December.

Submitted by: Andrea Pippin, LPA



Classrooms, CR

#	Indicates Grade Level
PS	Preschool
TK	Transitional Kindergarten
K	Kindergarten
CLIP	Cupertino Language Immersion Program
SDC	Special Education
M/M	Mild/Moderate
M/S	Moderate/Severe
TSDC	Therapeutic SDC

Electives / Labs

ART	Art Room
CL	Computer Lab
DR	Drama
MKR	Maker / STEAM / Innovation Lab / Think Tank
MU	Music

Student Services

CAP	Comprehensive Autism Program
CO	Counselor
LC	Learning Center
RSP	Resource Specialist
PSY	Psychologist
WC	Wellness Center
OT	Occupational Therapy

Shared Spaces

ASB	Student Leadership
FLEX	Flex Lab
GLC	Guided Learning Center
LIB	Library
ST	Stage

Admin / Faculty

CO	Conference
FL	Faculty Lounge
FW	Faculty Workroom
H	Health Room
KIT	Kitchen
M	Main Office / Front Desk
O	Office
FLEX	Flex Lab / Professional Development
PTA	Parent Volunteer Room
SSITS	School Site IT Specialist Office

Other

AS	After School Care
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Support Services

K	Kiln
X	Storage
T	Toilets
U	Utility
J	Janitor

Drop-Off

LS - Lunch Shelter

Main Entry

Portable Classrooms

Teaching Stations:

TK-3	12
4-5	4
6-8	4
SDC mild/mod	0
SDC mod/sev	0
Sub-Total:	20

Additional Spaces:

Electives (MU, SCI, ART)	5
Maker Space	0
Computer Lab	0
Total:	25



Classroom	SDC	Special Education
#	Indicates Grade	M/M Mild/Moderate
LA	Language Arts	M/S Moderate/Severe
FLA	Foreign Language	CAP Comp. Autism
MA	Math	
SS	Social Science	
TSDC	Therapeutic SDC	

Electives / Labs

ART	Art Room (2D, 3D, Digital)	MT	Metal Shop
CL	Computer Lab	MU	Music
CUL	Culinary/Foods	P	Music Practice Rm
DR	Drama	SCI	Science
MKR	Maker/STEAM	WD	Wood Shop
MM	Multi-Media	WH	Wheel (6th Grade)
		YRBK	Yearbook

Student Services

ELD	Eng. Language Development	PSY	Psychologist
CO	Counselor	RSP	Resource Specialist
INT	Intervention	THER	Therapist
LC	Learning Center	WC	Wellness Center
OT	Occupational Therapy		

Shared Spaces

ASB	Student Leadership
CR	Community Room
GLC	Guided Learning Center
LIB	Library
MPR	Multi Purpose Room
SERV	Servory
ST	Stage

Admin / Faculty

CO	Conference	H	Health Office
O	Office	KIT	Kitchen
FL	Faculty Lounge	M	Main Office
FLEX	Flex Lab	SSITS	School Site IT Specialist Office
FW	Faculty Work		

Other

AS	After School Care
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Support Services

E	Elevator
J	Janitor
T	Toilets
U	Utility
X	Storage

Drop-Off



Main Entry

LS - Lunch Shelter



Portable Classrooms

Teaching Stations:

Core Required Courses	22
Science Labs	4
Electives	5
SDC mild/mod	4
SDC mod/sev	0
SDC CAP	0
Sub-Total:	35

Additional Spaces:

Computer Lab	1
Total:	36

FL	Faculty Lounge	M	Main Office
FLEX	Flex Lab	SSITS	School Site IT Specialist Office
FW	Faculty Work		

Other

AS	After School Care
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Support Services

E	Elevator
J	Janitor
T	Toilets
U	Utility
X	Storage

Drop-Off



Main Entry

LS - Lunch Shelter



Portable Classrooms

Teaching Stations:

Core Required Courses	22
Science Labs	4
Electives	5
SDC mild/mod	4
SDC mod/sev	0
SDC CAP	0
Sub-Total:	35

Additional Spaces:

Computer Lab	1
Total:	36



Classrooms, CR

#	Indicates Grade	SDC	Special Education
LA	Language Arts	M/M	Mild/Moderate
FLA	Foreign Language	M/S	Moderate/Severe
MA	Math	CAP	Comp. Autism
SS	Social Science		
TSDC	Therapeutic SDC		

Electives / Labs

ART	Art Room (2D, 3D, Digital)	MT	Metal Shop
CL	Computer Lab	MU	Music
CUL	Culinary/Foods	P	Music Practice Rm
DR	Drama	SCI	Science
MKR	Maker/STEAM	WD	Wood Shop
MM	Multi-Media	WH	Wheel (6th Grade)
		YRBL	Yearbook

Student Services

ELD	Eng. Language Development	PSY	Psychologist
CO	Counselor	RSP	Resource Specialist
INT	Intervention	THER	Therapist
LC	Learning Center	WC	Wellness Center
OT	Occupational Therapy		

Shared Spaces

ASB	Student Leadership
CR	Community Room
GLC	Guided Learning Center
LIB	Library
MPR	Multi Purpose Room
SERV	Servery
ST	Stage

Admin / Faculty

CO	Conference	H	Health Office
O	Office	KIT	Kitchen
FL	Faculty Lounge	M	Main Office
FLEX	Flex Lab	SSITS	School Site IT
FW	Faculty Work		Specialist Office

Other

AS	After School Care
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Support Services

E	Elevator
J	Janitor
T	Toilets
U	Utility
X	Storage

Drop-Off

LS - Lunch Shelter

Main Entry

Portable Classrooms

Teaching Stations:

Core Required Courses	27
Science Labs	6
Electives	7
SDC mild/mod	2
SDC mod/sev	2
SDC CAP	0
Sub-Total:	44

Additional Spaces:

Computer Lab	0
Total:	44

Entrance
Cain
Rainbow



Classrooms, CR

#	Indicates Grade	SDC	Special Education
LA	Language Arts	M/M	Mild/Moderate
FLA	Foreign Language	M/S	Moderate/Severe
MA	Math	CAP	Comp. Autism
SS	Social Science		
TSDC	Therapeutic SDC		

Electives / Labs

ART	Art Room	MT	Metal Shop
	(2D, 3D, Digital)	MU	Music
CL	Computer Lab	P	Music Practice Rm
CUL	Culinary/Foods	SCI	Science
DR	Drama	WD	Wood Shop
MKR	Maker/STEAM	WH	Wheel (6th Grade)
MM	Multi-Media	YRKB	Yearbook

Student Services

ELD	Eng. Language Development	PSY	Psychologist
CO	Counselor	RSP	Resource Specialist
INT	Intervention	THER	Therapist
LC	Learning Center	WC	Wellness Center
OT	Occupational Therapy		

Shared Spaces

ASB	Student Leadership
CR	Community Room
GLC	Guided Learning Center
LIB	Library
MPR	Multi Purpose Room
SERV	Servory
ST	Stage

Admin / Faculty

CO	Conference	H	Health Office
O	Office	KIT	Kitchen
FL	Faculty Lounge	M	Main Office
FLEX	Flex Lab	SSITS	School Site IT
FW	Faculty Work		Specialist Office

Other

AS	After School Care
----	-------------------

Support Services

E	Elevator
J	Janitor
T	Toilets
U	Utility
X	Storage

Drop-Off

LS - Lunch Shelter

Main Entry

Portable Classrooms

Teaching Stations:

Core Required Courses	30
Science Labs	6
Electives	6
SDC mild/mod	3
SDC mod/sev	0
SDC CAP	1
Sub-Total:	46

Additional Spaces:

Computer Lab	0
Total:	46



